

University of Hull Gillian Stead Bursary Policy 2019/20

First year entrants in 2019/20

Background principles

This policy and procedural document aims to clarify the purpose, eligibility and conditions for the *University of Hull Gillian Stead Bursary* (hereafter referred to as the Gillian Stead Bursary) available to new students registered at the University of Hull (the University) in 2019/20.

The award of a Gillian Stead Bursary nullifies any *University of Hull Attainment, Merit, or Achievement Scholarship* which would otherwise have been made. The Gillian Stead Bursary can however be held in conjunction with the *University of Hull Studentship*.

If you have any questions regarding this award please contact the University's Access, Funding and Support Office by emailing hefunding@hull.ac.uk.

1. Summary of Award

The Gillian Stead Bursary is worth £2,100 per year for a maximum of three years and is awarded to UK/EU students who enter the first year of a BSc or MMath degree in Mathematics who have obtained 128 UCAS Tariff points from three A-Levels (excluding General Studies) including an A in A level maths or equivalent.

Students must achieve an average mark of 65 or above in each academic year in order to receive the Gillian Stead Bursary in the subsequent year.

2. Eligibility for an Award

To receive the Gillian Stead Bursary students must be entering the first year of a BSc or MMath degree in Mathematics having obtained 128 UCAS Tariff points from three A-Levels (excluding General Studies) including an A in A level Mathematics or equivalent.

The following groups of students are not eligible:

- Students transferring in from another institution
- Postgraduate students
- International students (from outside the EU)

UCAS Tariff points translate qualifications and grades into a numerical value. Many but not all Level 3 qualifications attract UCAS Tariff points. See www.ucas.com for more information.

3. Applications

The Gillian Stead Bursary will be automatically awarded and does not require an application or selection process if evidence of qualifications is in place.

Consideration for the Gillian Stead Bursary is automatically completed at the beginning of the academic year for those who have met or exceeded the eligibility criteria. Successful students will be notified as they are identified.

4. Payment of Awards

Students may choose to receive their Gillian Stead Bursary in cash, as an accommodation discount (for University owned or managed accommodation only) or as a tuition fee waiver.

Students electing to receive cash payments will receive two equal instalments on the following dates:

31 October 2019

27 February 2020

In order to receive cash payments students must provide bank details via the MyHull portal when prompted.

Where a Gillian Stead Bursary is awarded after an instalment date has passed this instalment will be paid within ten working days of the date the award was made.

Where a student has outstanding debts to the University any payment will be released only when this debt has been paid. Bursary payments can be used to reduce any debt to the University at the student's request.

Please note a Scholarship award may be considered as income received for the purposes of any application to the University's Hardship Support Fund.

5. Duration and Continuation of Award

The Gillian Stead Bursary is awarded for three years of study, providing successful progression to the next stage of study has been made with an average mark of 65 or above achieved in the previous year of study. Additionally:

- Students will not receive any award for periods of study (e.g. repeated years) for which awards have already been made
- The Gillian Stead Bursary is not payable during any period where the University tuition fee is reduced (e.g. a year abroad or a year's placement in industry)
- Transfer to an ordinary degree renders students ineligible for further payments
- Student withdrawal from study ends entitlement to the Gillian Stead Bursary from the date of formal withdrawal
- Students who have suspended their studies will remain eligible for the remainder of the award upon return to study, providing they continue to satisfy eligibility and progression criteria
- The Gillian Stead Bursary is payable for a maximum of three years

Any student providing the University with false information for the purpose of gaining funding they are not entitled to will render themselves unfitted for support. No further financial awards will be made, and any awards already held will be rescinded.

6. Appeals

Any student who believes (s)he has been unfairly excluded from an award (or part of it) has the right to appeal. Appeals must be made during the relevant academic year. Awards cannot be backdated to previous years of study. For information on appealing see Appendix 1.

7. Responsibilities

The University's Pro-Vice Chancellor (Research and Enterprise) has overall responsibility within the University for the implementation of this policy.

Management of the various elements of the awarded Gillian Stead Bursary reside with appropriate departments across the University.

8. Scope of this Policy

This document refers explicitly to arrangements for the Gillian Stead Bursary awarded to those entering the University in 2019/20.

Appendix 1: Appeals Procedure Relating to Scholarships, Studentships and Bursaries

If you believe you are entitled to a financial award you have not received you may have the right to appeal.

You cannot appeal to the Access, Funding and Support Office regarding academic procedures, for example if you are unhappy with the mark you have received in an assessment or module.

Before you appeal

Before appealing you must:

1. Check you fulfil the eligibility criteria for the award.
2. Email hefunding@hull.ac.uk to address any initial queries.

How do you know if you can appeal?

You can appeal when you think you meet all of the eligibility criteria and have provided evidence where appropriate.

When you can't appeal

You can't appeal when:

- You don't meet the eligibility criteria
- You have been asked to provide evidence that you meet the eligibility criteria and have not done so
- You have already appealed and received a decision, and your circumstances haven't changed

Who can appeal?

Appeals must be made by the University of Hull-registered student. Someone else cannot appeal on your behalf.

Deadline for appeals

Appeals must be made no later than 8 weeks prior to the end of the academic year.

How to appeal

Appeals should be made in writing to the Access, Funding and Support Office Co-ordinator. Appeals must include your name, contact details, student number and course. You should state in your appeal why you believe that you are eligible for the award in question.

You can email your appeal to access@hull.ac.uk or post it to:

Access, Funding and Support Co-ordinator
Access, Funding and Support Office
The University of Hull
Hull
HU6 7RX

What happens next?

Your eligibility for the award will be checked and your appeal will be considered within 2-4 weeks. You will be notified of the outcome of your appeal via an email to your University email account.

The possible outcomes are:

- You are not eligible for the award and the reason for this will be communicated to you

- If there is missing information or evidence which is required in order to assess your eligibility you will be asked to ensure that the required information is supplied
- You may be eligible for the award and will be notified of how it will be paid
- You may be directed to other sources of support

If you are unhappy with the appeal decision your case will be reviewed by the Director of Student Recruitment and Marketing, whose decision is final.

Withdrawing your appeal

You can withdraw your appeal at any time by writing to the Access, Funding and Support Office.